

# DAY OF ACTION

## Planning Guide

### Overview:

On Wednesday, April 30, 2025, Sioux Empire United Way will deploy skilled and motivated volunteers to lend a hand to SEUW partner agencies impacting the lives of children, vulnerable adults, and people in crisis throughout the Sioux Empire.

Volunteers will be expected to complete hands-on projects and agency tours from 2 - 4PM and are invited to attend the Day of Action Kickoff lunch beforehand. This will be a great opportunity to mingle with SEUW volunteers, board members, staff, and partner agencies.

### How Can I or My Organization Participate in Day of Action?

Day of Action is an incredible opportunity for you to donate your time and services to improving our community! In 2024, we deployed over 175 volunteers to 20 service projects across 17 nonprofits. This year, we are hoping to reach 200 volunteers from the community and local businesses. Volunteers can register as individuals and be placed in a team or you can register as a team - or multiple!

### Team Volunteer Guidelines:

Below are some questions to better help you plan for Day of Action at your organization:

- Can your organization designate a Project Team Lead to coordinate between your volunteers, your assigned agency, and Sioux Empire United Way?
- Can your team guarantee participation on the day of?
- Can your team participate in projects that may include heavy lifting, operating vehicles, cleaning supplies, or painting? If not, please note any restrictions during your registration.

### Register for Day of Action:

To register for Day of Action, [please do so here!](#) Teams can include up to ten (10) members maximum. If you have more than one team, please submit multiple requests.

## Policies and Procedures:

Requirements for participating Day of Action Volunteers:

### Day of Action Requirements

#### 1. For Team Leaders:

- Designate a Project Team Leader.
- Recruit the required number of volunteers.
- Ensure shirt sizes and waivers are submitted by team members by March 21st.
- Serve as the main point of contact for team emails and day-of coordination with assigned nonprofit.
- Communicate details to your team.

#### 2. For Volunteers:

- Follow instructions from your Project Team Leader.
- Submit your shirt size and waiver by March 21st.

Once Day of Action volunteer registration has closed, SEUW will begin matching volunteers to their assigned projects. SEUW will then reach out to your Project Team Leader with details on the project, the project coordinator, and any additional information you may need.

SEUW will take into consideration any preferences and accommodations requested during your registration. However, if you are at all concerned about volunteer requirements or would like to request additional accommodations, please don't hesitate to reach out.

## Questions Regarding Day of Action:

If you have any questions or concerns about Day of Action, please contact Rachael at [rachael@seuw.org](mailto:rachael@seuw.org).



Sioux Empire United Way

